

## PROXY BALLOT

**NOTICE IS HEREBY GIVEN that East End Temple's Annual Meeting for 2020 will be held remotely via Zoom on Thursday, June 11, 2020 at 7:00 pm for the following purposes:**

**1. To elect three (3) Board of Trustee members and five (5) Officers**

**2. To adopt the 2020-2021 East End Temple Budget**

We anticipate that the proposed 2020/2021 budget will not include an increase in membership dues.

**3. To amend the bylaws**

You are encouraged to attend the 2020 Annual Meeting. However, if you are unable to attend, proxies are necessary to ensure a quorum. The Board of Trustees recommends you vote FOR the following proposals. Proxies must be returned by June 8, 2020 to be counted.

|    | Proposals  | Vote Options   |
|----|--|--|
| 1. | <p><b><u>Election of Board of Trustee members:</u></b></p> <p>Amy Brackett<br/>Tom Polton<br/>Michael Scolnic</p> <p><b><u>Election of Officers</u></b><br/>Secretary — Celia Vimont<br/>Co-President — Brian Lifsec<br/>Co-President — Rebecca Shore<br/>Vice-President — Joy Newman<br/>Vice-President — Andrea Pincus</p> <p><i>(For a full slate of both Trustees and Officers, please see the Notice of Annual Meeting and Proxy Statement)</i></p>   | <p>_____ For</p> <p>_____ Against</p> <p>_____ Abstain</p> |
| 2. | <p>2020-2021 Budget</p>  | <p>_____ For</p> <p>_____ Against</p> <p>_____ Abstain</p> |
| 3. | <p>Amendment of Article III, Section 2 of the Bylaws to add the underlined:</p> <p><u>TERM OF OFFICE: All Board Members (other than the past-Presidents, the Sisterhood President, and the Full-Time Clergy) will serve for staggered three-year terms; provided, however, that the Executive Committee shall have the power to determine whether any particular candidate for service on the Board of Trustees (including any Officer-Trustee candidate) will be elected to serve for a one, two or three year term (with a view to ensuring appropriate continuity on the Board). No At-Large Trustee may be elected as an At-Large Trustee for more than three consecutive three-year terms. No Officer-Trustee may be elected to any particular office for more than three consecutive three-year terms (for a maximum of nine years). Time served as the (co)president is in addition to and apart from time served as a trustee, and has no effect on an individual's term limit as a trustee. Individuals who complete their service as (co)president may</u></p> | <p>_____ For</p> <p>_____ Against</p> <p>_____ Abstain</p> |

continue as a trustee if time remains in the term/s they were eligible to serve prior to becoming (co)president. If, after completion of service as a (co)president, there is less than 3 years remaining on their service as a trustee, the immediate past (co)president is eligible to serve on the Board of Trustees for a term of 3 years immediately following their service as (co)president.

Amendment of Article V of the bylaws to add a new Section 5 to include a description of the role of treasurer

Section 5. THE TREASURER shall

- a. Ensure adequate, sound financial controls and procedures for the temple and assist the Board of Trustees to form financial policies on who can access funds, who has check-signing authority, how expenses get reimbursed, use of the organization's credit card and handling of small cash expenses;
- b. Oversee all financial affairs, funds and audits of the temple;
- c. Maintain an updated record of all income and expenditures;
- d. Be one of the signatories on temple accounts;
- e. Present written financial reports at the monthly Board of Trustees meetings, including a Balance Sheet and Income and Expense Reports as of the prior month's end and prior year;
- f. Collaborate with office staff and the temple's outside bookkeeper, if any, in allocating income and expenses to proper accounts and coordinating payment of invoices and other expenses;
- g. Assist in preparing the annual budget and during the fiscal year monitor the budget by continually comparing actual expenses against budgeted expenses to report significant variances to the board
- h. Adhere to and implement all financial procedures established by the Board of Trustees; and
- i. Work on any other financial matters that may arise during the course of Temple business.

I certify that I am a member in good standing as per the bylaws Article 2, Section 4 and that the person designated below has the authority to vote for me at the 2020 Annual Meeting of the Congregation or any adjournment or postponement.

Date \_\_\_\_\_  
Rebecca Shore is my Designated Proxy

or \_\_\_\_\_ Is My Designated Proxy

Print Name

\_\_\_\_\_  
Name of Proxy (Absentee) Voter

\_\_\_\_\_  
Signature of Proxy (Absentee) Voter